

Executive Committee  
United Community Corporation  
449 Central Avenue  
Newark, New Jersey 07107  
July 23, 1970; 5:50 p.m.

Present: David H. Barrett, President, presiding, Norman Gaskins, Father DeVine, Joseph Price, Thomas Edwards, Sidney Reitman, Esq.

Staff: Michael P. Duffy, Duke E. Moore, Thomas A. Purvis, William W. Bowen, Lucile A. Puryear, Agnes K. Parker, Betty A. Washington

Meeting was called to order at 5:50 p.m. by President David Barrett with a moment of silence. It was noted that a quorum was present.

#### PRESIDENT'S REPORT:

Mr. Barrett shared his feelings with the committee stating that this first period would be a get acquainted session, noting that he was familiar with most of the committee members having dealt with them in some instances.

Mr. Barrett relayed a request to the committee from Mr. Coffee of the New Jersey State Department of Community Affairs regarding three appointments to the Advisory Board of the Newark Personal Loan Program. Mr. Barrett assured the committee that the request was under consideration and that the selections would be made from the welfare and Puerto Rican representatives of the corporation.

As President of the Agency, it was Mr. Barrett's pleasure to attend an "Open House" at the Queen of Angels Church where Seton Hall's High School Head Start summer program is going on. He was impressed with what he saw.

There was considerable discussion on the problem regarding the use of agency offices by unauthorized persons, and the subsequent memo forwarded as a result of the use. It was pointed out by the President that this situation had been corrected upon advice of legal counsel.

In further settling the disposition of the proper use of agency facilities, it was pointed out that keys to the President's office would be made available to the corporation's officers as these quarters were not kept restricted.

Arrangements would be made to make staff available for the President's office -- these functions had been carried out in the past by the Executive Director's staff, a fact which the President was not aware of.

ACTING EXECUTIVE DIRECTOR'S REPORT:

Mr. Duffy extended congratulations and a cordially warm welcome to the new President and the other elected officers of the agency assuring them of the full cooperation of the staff.

Mr. Duffy pointed out that the division heads had met with the President earlier during the week so it would not be necessary to relay a full and complete report to the committee on the agency's program progress, plans and projections at this time; but stated that this report would be rendered at the next meeting.

Mr. Barrett at this point in the meeting, opened the floor to questions.

A question was raised regarding an auditing process when a new president takes office. It was pointed out that the agency had just completed an audit as of January 31, 1970 on Program Year "D". It would not then be feasible to have another in the middle of the year, after elections. There has not been an audit taken when presidents take over for there is no change in terms of people who are responsible for the affairs of the corporation, but the suggestion should be given due consideration when an Executive Director assumes the duties of his office.

Tours of the components and the Delegate Agencies will be taken in the next couple of weeks by the President and the Acting Executive Director so that the President may be properly introduced to staff and become acquainted with the various functions of these programs.

The various committee members, at this time, expressed their congratulations on the President's election.

Particular recognition was given to Mr. Duffy for the struggle in maintaining the funds for the summer programs. Mr. Duffy noted that this praise would have to be shared with the agency staff, noting also that through this combined effort another serious problem was overcome--the negotiating to reduce the original \$128,000 reduction of funds to \$68,000, and hopefully the elimination of the \$68,000 by August 1st.

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Mr. Barrett extended his thanks to the committee for attending the meeting noting particularly that the time to meet was changed to 5:30 p.m. instead of 4:30 p.m. Emphasis was then stressed that at any time if the new meeting schedule proved inconvenient, that he be approached to make other arrangements for different times.

There being no further business, the meeting was adjourned at 6:10 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Betty A. Washington".

Betty A. Washington  
Executive Secretary

BAW, 7-24-70